

# Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT

4521 South Hulen, Suite 220  
 Fort Worth, Texas 76109  
 ph 817.377.2969  
 fx 817.377.2303  
[www.huckabee-inc.com](http://www.huckabee-inc.com)



Meeting No. 15

## Meeting Minutes

## Master Design Team Mtg

<b>Project Name:</b>	GCISD 2005 Bond Program	<b>Date of Meeting:</b>	Thursday, May 25, 2006
<b>Owner:</b>	Grapevine-Colleyville I.S.D.	<b>Time of Meeting:</b>	10:30 a.m.
<b>Location:</b>	Grapevine, Texas	<b>Place of Meeting:</b>	GCISD Facility Services Conf. Rm.
<b>Project No:</b>	1550-02A, 1550-03A		
<b>Subject:</b>	Master Design Team Meeting		
<b>Present @ Mtg. :</b>	Dr. Waggoner, Paula Barbaroux, Scott Monaghan, John Allison, Steve Trachier, Gary Rademacher		
<b>Distribution:</b>			
<b>Submitted By:</b>	Gary L. Rademacher, AIA	<b>Date of Report:</b>	June 1, 2006

### AGENDA ITEMS:

Item	Items of Discussion	Responsibility	Due Date
05/25/06 - 01	Construction Issues: Contingency Fund Change Items vs. Change Orders RFPs RFI's		
	<p><b>Resolution:</b>  <i>Discussion regarding terminology of phrases during construction. Huckabee noted that a Change Order is extremely rare and is the only instrument that can alter the GMP. A Contingency Fund Change will result when there is an item or items that are relative to scope in either direction. The proposed dollar adjustment will be reviewed by Len Caddell (Huckabee) and Scott Monaghan prior to any work taking place on site. All RFP s (Request for Pricing) will also be reviewed at the weekly GCISD Leadership meetings for final disposition.</i></p> <p><i>It was also noted that RFI s (Request for Information) would be generated by Hunt during construction and reviewed for any potential action by Huckabee.</i></p>		
05/25/06 - 02	CES Traffic Study Discussion		
	<p><b>Resolution:</b>  <i>Scott M. brought the team up to speed on recent meetings held at the City of Colleyville regarding traffic access during construction of the new elementary school. It was determined by the City that Pleasant Run Road would not have to be maintained open with at least one lane during Hunt s improvements to this section of road. Alternate routs for traffic will be acceptable to the City and further discussions of detailed logistics will be required by all parties.</i></p> <p><i>Ms. Barbaroux indicated that the District was currently in discussions with it s attorney regarding improvements to Pleasant Run Road. Recent legislation passed will not allow school districts to pay for improvements to city property items, such as roadways. The District s attorney is looking into methods by which the improvements could be constructed under a non-exclusive construction lease scenario. Ms.</i></p>		

	<b>Barbaroux will provide further information as it comes available.</b>		
05/25/06 - 03	CES Tree Mitigation Variance		
	<b>Resolution:</b> <b>A variance request has been submitted to the City of Colleyville for tree mitigation on the site. To date, no response has been issued by the City. Indications are that a response will be forthcoming in approximately two weeks. A council meeting is set for June 12, 2006 that Huckabee and GCISD will attend.</b>		
05/25/06 - 04	Carpet Specification Discussion		
	<b>Resolution:</b> <b>GCISD requested an analysis of carpet tiles vs. rolled goods relative to the specified Interface carpet and the letter of protest by Tandus. Further, Huckabee was asked to submit information on the anti-microbial agent in the Interface carpet product vs. the assertion by Tandus that their product does not contain this agent.</b>  <b>GCISD requested that future specifications contain no less than three named acceptable manufacturers, not only for carpet, but for all products.</b>		
05/25/06 05	Roofing Update on BP-2		
	<b>Resolution:</b> <b>It was noted that the roofing work allocated for Bid Package 2 is fully scoped and has been re-reviewed by Huckabee and the District s roofing consultant. A more comprehensive outline of work to be performed on each of the roofs is detailed on the construction documents which are slightly different than what was originally issued for bidding.</b>  <b>The modification to the original work scope appeared as a result of the scheduled Pre-Construction Meeting held by Hunt Construction. This meeting generated specific questions and information from roofing contractors that were bidding this project, thus resulting in an addendum to the documents altering the work scope.</b>		
05/25/06 06	NFL / Construction Review (TES, CHHS)		
	<b>Resolution:</b> <b>General discussion was held today about construction activities at Timberline ES. The new work at the drive and parking area adjacent to the existing Enrichment Center will be constructed first this summer. Hunt Construction shall coordinate all operations with the school prior to commencement of any construction activities.</b>  <b>It was also noted that the front drive at CHHS will remain open during construction of the new parking lot. The parking lot work will commence early this coming summer.</b>		