

Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT

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Meeting No. 22

Meeting Minutes

Master Design Team Mtg

Project Name:	GCISD 2005 Bond Program	Date of Meeting:	Thursday, August 31, 2006
Owner:	Grapevine-Colleyville I.S.D.	Time of Meeting:	8:45 a.m.
Location:	Grapevine, Texas	Place of Meeting:	GCISD Facility Services Conf. Rm.
Project No:	1550-02A, 1550-03A		
Subject:	Master Design Team Meeting		
Present @ Mtg. :	Paula Barbaroux, Steve Traicher, John Allison, Scott Monaghan, Valerie See, Gary Rademacher		
Distribution:			
Submitted By:	Gary L. Rademacher, AIA	Date of Report:	September 11, 2006

AGENDA ITEMS:

Item	Items of Discussion	Responsibility	Due Date
09/07/06 - 01	Update on CHHS parking lot / Schedule for completion		
	Resolution: <i>It was noted that the parking lot will be complete by Monday 9/11/06. It was also noted that Hunt is a little over 2 weeks behind on this project, primarily due to the extent of the existing underground utilities that were discovered during excavation.</i>		
09/07/06 - 02	GHS Library MEP Discussion		
	Resolution: <i>A brief update for the MDT was given by Scott M. Possible review and approval of scope adjustment due to the District's constant problems with humidity in this area. A question was asked if the work proposed could be completed sooner than planned. HA to review with Romine. The MDT requested a review of the constructability of doing work early, i.e., smells, dust, etc.</i>	HA	
09/07/06 - 03	Roofing review for BP s 2-4		
	Resolution: <i>Discussion on this issue centered on the original roofing report used in preparation of the bond. The issue here is that the District did not utilize the company that performed the roof report for the consulting work post bond. The roofing consultant, McIntare & Associates has reviewed the roofs at the properties currently undergoing construction and has identified roof work that was not called for in the bond. McIntare has also identified areas of roof work that will not have to be performed as outlined in the original roof report. The net effect is that there is more roofing to be performed in BP s 2-4 but it falls under the budgeted amounts anyway. Consulting fees are being reviewed by Huckabee and GCISD and the consultant will be performing the following services: Review of architectural specifications for bid documents, review of all warranty and closeout documents in conjunction with the formal review that is performed by Huckabee, and</i>		

	final inspection of all roof work performed by Hunt Construction.		
09/07/06 - 04	City of Colleyville Lease Agreement		
	Resolution: GCISD has supplied their attorney with all documentation that has been requested for the resolution of the lease agreement issue. The District has yet to hear back from the City of Colleyville s attorney on any resolution. The MDT noted that they are still awaiting a cost from Hunt s subcontractor for the additional year warranty for Pleasant Run Road		
09/07/06 05	CHHS Baseball RFP, Irrigation, Concrete Ring, and Net		
	Resolution: Pricing was submitted and presented to the MDT today. Concrete ring, including the turf that goes on top = \$8,900.00 Irrigation for infield = \$6,000.00 Netting to replace c.l. fencing = \$17,000.00 The MDT tentative approved the cost for the irrigation with the direction for Huckabee to review in detail the entire proposal number from Hunt.		
Additional Items:			
09/07/06 06	Proposed Canopy at the existing CES (Bridges/Vista Programs)		
	Resolution: Email from Dale Simpson, (Huckabee): The canopy requested will be about 100' long x 7' +/- wide. Hunt estimated about \$25.00 per sq.ft which equals \$17,500.00. I went ahead and called AVAdek, one of the manufactures we spec and asked them the same question. Their estimate for budget numbers was from \$25,000.00 to \$30,000.00. I am wondering if we would be safe to split the difference and budget \$20,000.00 A sketch and examples of the proposed canopy was presented and reviewed today with a reminder of the budgeted cost for this item, (see email excerpt above). The MDT agreed to include this canopy in the project as an Alternate .		
09/07/06 07	Construction Pay Applications		
	Resolution: PB indicated that the current pay application from Hunt Construction did not have the proper retainage withheld. Huckabee to review with Hunt and resolve in accordance the Owner/CM Agreement.		
09/07/06 08	Review of proposed construction schedule for BP s 5 & 6		
	Resolution: Some of the submitted completion dates were reviewed and need to be looked at closer with respect to the time for GCISD to move in. There are some dates listed on Hunt s schedule that are too close to the first day of school next year, (August 27, 2007), and need to be adjusted to accommodate ample time to move in completely.	Hunt	