

Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT

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Meeting No. 24

Meeting Minutes

Master Design Team Mtg

Project Name:	GCISD 2005 Bond Program	Date of Meeting:	Thursday, October 5, 2006
Owner:	Grapevine-Colleyville I.S.D.	Time of Meeting:	8:45 a.m.
Location:	Grapevine, Texas	Place of Meeting:	GCISD Facility Services Conf. Rm.
Project No:	1550-02A, 1550-03A		
Subject:	Master Design Team Meeting		
Present @ Mtg. :	Dr. Kay Waggoner, John Allison, Steve Traicher, Scott Monaghan, Valerie See, Gary Rademacher		
Distribution:			
Submitted By:	Gary L. Rademacher, AIA	Date of Report:	October 5, 2006

AGENDA ITEMS:

Item	Items of Discussion	Responsibility	Due Date
10/05/06 - 01	Foundation Repair at GCISD Administration Bldg.		
	<p>Resolution: <i>Scott M. has solicited two numbers for this work thru the District s contractor. A Mud-Jack system, approximately \$50k would be the most destructive solution and the most costly. A Uri-lift system, approximately \$20k is most likely the direction the District will go. The work would be considered to commence at the Thanksgiving break. The interior cosmetic work associated with this work would happen at a later date with the balance of the Administration work.</i></p> <p><i>A line item adjustment in the original Opinion of Probable Cost will be made to the project to remove the scope from the construction contract.</i></p> <p><i>Another comment was for the design team to provide some options to the flooring work in the Administration Building foyer. Huckabee to provide samples.</i></p>	HA	
10/05/06 - 02	Schedule Update on the Coaches Athletic Mtg. Summer 07		
	<p>Resolution: <i>Athletic coaches meeting was held on 10/3/06 locations for building closures for the summer 07 bond projects were identified. The coaches were able to work out adjusted schedules to accommodate all scheduled camps.</i></p> <p><i>The MDT will be identifying location for district programs in the buildings not closed during bond construction in the summer of 07, including alternative locations for administrative campus staff.</i></p>		
10/05/06 - 03	CHHS Baseball Field Update		
	<p>Resolution: <i>Hunt Construction submitted a letter with a proposed schedule for finishing the work at the baseball field. The irrigation and sod is</i></p>		

	<i>scheduled to be installed on 10/10 and is on track to begin that day.</i>		
10/05/06 - 04	RFP Update: 1. CHHS Planter Retaining Wall: No pricing has been submitted by Hunt to date. 2. Sidewalk at NCES: A drawing is being submitted to Hunt for pricing to connect a sidewalk at the northern property line to the new sidewalk at the back of the elementary school. 3. D Areas at Tracks: The MDT asked if this work could be performed outside of Hunt s contract. The pricing submitted originally is too high for consideration.		
10/05/06 05	Bid Package 5 & 6 Updates Resolution: Progress on bid package 5. Huckabee production team is working on completion of construction documents for bidding. The MDT requested review of progress documents at the appropriate time. Bid package 6 is not scheduled to start for a couple of months. Hunt Construction is in the process for putting together estimates for this bid package.		
09/20/06 06	NCES Library Layout Review Resolution: A meeting was held last week with the librarian and design team. A review of the proposed layout with the MDT produced no changes. A question was posed related to the security system as to whether it is to be a contract item or an FFE item. Huckabee was directed to include this in the specifications for scope of work.		
09/20/06 07	Review of Sidewalk Details @ NCES and CMS Resolution: A City Sidewalk Committee contacted the District to express concern about not having connecting sidewalks between the two schools. The District expressed their objection to adding sidewalks to connect the two facilities. The District met with this group last week to listen to their concerns and offered the following compromise. A connecting sidewalk from the property immediately north of the NCES will be priced that will tie into the existing sidewalk in this location due south to the new sidewalk at the bus loop of the NCES. An RFP will be generated for this work.		
09/20/06 08	Building Plaques for NCES and CMS - Discussion Resolution: A sample building plaque was reviewed by the MDT today with the following comments. The plaque should be darker in color, possibly black or dark bronze, light grey is not preferred. A question of which board members would be placed on the plaque was raised. The District will research past project plaques and offer recommendation to the MDT.	Hunt	