

Huckabee

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Meeting No. 34

Meeting Minutes

Master Design Team Mtg

March

Project Name:	GCISD 2005 Bond Program	Date of Meeting:	Thursday, March 22, 2007
Owner:	Grapevine-Colleyville I.S.D.	Time of Meeting:	8:45 a.m.
Location:	Grapevine, Texas	Place of Meeting:	GCISD Facility Services Conf. Rm.
Project No.:	1550-01		
Subject:	Master Design Team Meeting		
Present @ Mtg. :	Dr. Kay Waggoner, Paula Barbaroux, John Allison, Scott Monaghan, Valerie See, Steve Trachier, Doug Bensen		
Distribution:			
Submitted By:	Doug Bensen	Date of Report:	3/22/07

AGENDA ITEMS:

Item	Items of Discussion	Responsibility	Due Date
3-22-07 01	CMS Lighting along driveway Reviewed cost of \$65,727.00 which includes the canopy lighting. Reviewed the cost of the decorative pole fixtures. General consensus to proceed. RRB indicates that the cost of the under canopy lights cost about \$200 ea. X 23 units equals potential \$5000 deduct. MDT indicated that if there already wall packs on the gym and existing CMS building, that perhaps these lights aren t needed. Scott to review options in Construction meeting today and report back results of potential deduct if any..		
3-22-07 02	CMS Gymnasium lettering 3 sides of the building are scheduled to receive Gym 1 lettering. discussion regarding alternate lettering, Colleyville Middle School No. 1 New name shall be Colts Gym 1 HA to present font type, size, and color prior to full approval.		
3-22-07 03	NCES Status of engineering design for berm and swale. As of the writing of this note, the engineer has now received the necessary point elevations from Hunt & HA for designing the temporary berm and swale.		
3-22-07 04	Tour of Facilities for Bond Steering Committee in May? The tour should include anyone on the Bond Committee. Tour may review TES library & CMS gym. In order to avoid the summer construction (and its access restrictions) it was suggested that an early May date might be best (May 9th or May 16). Scott to review calendar options and coordinate with MDT		

3-22-07 05	PDEC Elvis Light for Library & Cafeteria		
	MDT narrowed color options to Light Bronze, Dark Bronze, and Painted Antique Brass. HA to provide samples for review along with color board samples of materials being included in this project.		
3-22-07 06	Suspicious activity was observed at a GCISD site..		
	Construction Note: Suspicious activity was observed at a GCISD site. The company was notified and nothing found around premises. Reminder to continue to watch out for the safety of the children and personnel of the district.		
3-22-07 07	CMS - Science Room Stools		
	GCISD received a request for new chairs for science rooms to replace stools that are reportedly failing. Scott to review options; verify if chairs are failing; review warranty periods for items; review outsourced repair option; purchase new chairs rather than stools if necessary and if funding is available at the end of the bond.		
3-22-07 08	General: Naming of Facilities		
	Question was asked if there are any facilities that require naming and need to go through the D.E.C. and Board for approval (next meeting April 5, following meeting on May 10): <ol style="list-style-type: none"> 1. MDT directed that building lettering be used 2. Former GHS Fieldhouse <ol style="list-style-type: none"> a. which is to house a variety of materials and services be generic so as to not draw attention to itself or its activities. b. MDT approved Annex as name 3. New Day Care Facility naming options: <ol style="list-style-type: none"> a. KIDZ University b. GCISD Employee Daycare Facility c. Facility will include non-employee children from school programs; expectations of 3 classrooms for infants; 3 for toddlers; and 3 for 4-5 yr olds is already full 4. Early Childhood Center 		
3-22-07 09	NCES Technology Update		
	John Alison to invite Lane to the next meeting to review and update the MDT on the new technology being installed at NCES. The current technology and telephones at CES will remain and be modified for the new tenants. Also may provide update on bids to provide fiber and tel. to potential facilities (Annex, Day Care Facility, Early Childhood)		
3-22-07 10	NEXT MEETING - TBD		
	Paula to review and issue new schedule for the entire year. Dr. Waggoner suggested that the meetings be scheduled even if they are not used because of difficulties in scheduling on short notice.		