

Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT

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Meeting No. 52

Meeting Minutes

Master Design Team Mtg

Project Name:	GCISD 2005 Bond Program	Date of Meeting:	Thursday, December 13, 2007
Owner:	Grapevine-Colleyville I.S.D.	Time of Meeting:	8:45 a.m.
Location:	Grapevine, Texas	Place of Meeting:	GCISD Facility Services Conf. Rm.
Project No:	1550-01		
Subject:	Master Design Team Meeting		
Present @ Mtg. :	Scott M., Paula Barbaroux, Valerie See, Dr. Waggoner, Steve Traicher, Jim Chadwell, Patti Davis, Gary R.		
Distribution:			
Submitted By:	Gary L. Rademacher, AIA	Date of Report:	January 2, 2008

AGENDA ITEMS:

Item	Items of Discussion	Ball In Court	Status
12/13/07 - 01	Color & Materials Review of BP-6		
	<p><i>Resolution:</i> General review of the elementary schools color schemes proposed for the upcoming renovation work by Huckabee with no exceptions. Additionally, the group reviewed specifically the proposed materials/colors for the Administration Building renovation project. Noted the fact that similar colors and materials will be used to keep the number of different materials to a minimum. HA to look at using a rolled good carpet in lieu of carpet tiles to give the office areas a more corporate feel. Check use of carpet in the sitting area of the new receptionist area. Dr. W. asked for a more corporate look overall rather than a typical school look. HA to review existing furniture to see how the new will blend.</p> <p>Scott M. to bring in the floor plans to look at all new-to-existing flooring details to ensure a smooth transition at completion of the projet.</p>	GCISD	
12/13/07 - 02	PDEC - Home Economics Room Request for Hot Water		
	<p><i>Resolution:</i> There was a request to add hot water to the Home Economics room at the newly renovated PDEC. Due to the length of run for adding piping for hot water, it was discussed to provide "insta-hot" portable heating unit based on capacity of such units. HA to check capacities and report back at later date.</p>	HA	
12/13/07 - 03	CHHS Choir Room Request for Phone		
	<p><i>Resolution:</i> A request to add phone in the new choir room at CHHS came in from the campus. It was discussed that there are currently no phone units located within an of the district's choir rooms, but are typically located in the choir or music teacher's office. Scott M. to provide phone in-house as requested.</p>	GCISD	

12/13/07 - 04	CTMS – Discussion of Cafeteria Table Repairs		
	<i>Resolution: It was discussed that \$1,035 to repair the existing tables should be considered when compared to \$12-15K to replace all with new. Communication to campus is to provide new equipment. Direction is to provide new.</i>	GCISD	
12/13/07 - 05	TES – Request to Add Card Readers		
	<i>Resolution: A request to add two card readers internally to the school per Valerie was approved. Valerie S. to move forward with this item.</i>	GCISD	
12/13/07 - 06	NEW CES – Sidewalk Request		
	<i>Resolution: Scott M. presented a proposed sketch from the City's Sidewalk Committee to add another sidewalk from the southwestern side of the property along the street that would connect to the entrance of the building through a series of striped zones within the car stacking areas. District deemed this request to be highly unsafe for children so the request was denied.</i>	GCISD	
12/13/07 - 07	NCES – Media Retrieval System		
	<i>Resolution: It was noted that this school continues to be without a media retrieval system due to no backbone being installed yet. Was deemed to be a district issue and Scott M. to assist in getting this system connected.</i>	GCISD	
12/13/07 – 08	ISC Building		
	<i>Resolution: It was reported today that there is an issue with verizon that is causing the building potentially not being ready for operation. Verizon indicates that the process for getting the building to operation shape is through their engineering department. Paula B. has requested to speak with upper management at Verizon to get things moving in order for the district to be able to move in to the building on time. Scott M. and Patti D. to coordinate some further movement on this issue.</i>	GCISD	
12/13/07 – 09	Kids-U		
	<i>Resolution: The Kids-U program is requesting to be placed with the Summer Enrichment program for the District. MDT approved this request.</i>		
12/13/07 – 10	Projectors @ CHHS		
	<i>Resolution: Discussion about those items that have been reported missing or stolen. Paula B. requested that these type items get on the master list of lost or stolen items in order to keep track of things. Scott M. to review status.</i>	GCISD	
12/13/07 – 11	Swim Center		
	<i>Resolution: The proposed construction schedule was discussed briefly today. Huckabee and Hunt to coordinate schedules with documents and communicate plans for renovation work to commence with the district. It was also noted that the existing sand & rock filter system was in</i>	HA	

