

Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT

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Meeting No. 56

Meeting Minutes

Master Design Team Mtg

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| Project Name: | GCISD 2005 Bond Program | Date of Meeting: | Wednesday, February 20, 2008 |
| Owner: | Grapevine-Colleyville I.S.D. | Time of Meeting: | 9:00 a.m. |
| Location: | Grapevine, Texas | Place of Meeting: | GCISD Facility Services Conf. Rm. |
| Project No: | 1550-01 | | |
| Subject: | Master Design Team Meeting | | |
| Present @ Mtg. : | Paula Barbaroux, Dr. Waggoner, Dr. Hunnicutt, Patti Davis, Valerie See, Steve Traicher, Scott Monaghan, Len Caddell, Gary Rademacher | | |
| Distribution: | | | |
| Submitted By: | Gary L. Rademacher, AIA | Date of Report: | 3.12.08 |

AGENDA ITEMS:

| Item | Items of Discussion | Ball In Court | Status |
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| 02/20/08 – 01 | <p>Update regarding Huckabee's review of Hunt's estimate and scope of work for bid package 6; explanation for the overage facilities</p> <p><i>Resolution:</i> Huckabee's review of Hunt's estimate is complete. Review found Hunt's estimate of BP-6 to be close to the original OPC number (excluding contingency dollars). Paula B. indicates that DES, HES, & CAN are over budget from Huckabee estimates to Hunts estimates and asks why? Huckabee does not agree that the estimates are over budget but will analyze the numbers again prior to bid day. Paula B. inquired as to why the Swim Center number is so high? Potentially, Hunt has not understood the scope of work on the documents. Paula B. requests that the GMP numbers for approval need to be turned in to her office by 3.26.08.</p> | HUNT HA | |
| 02/20/08 – 02 | <p>HES request to keep wall murals; renovation calls for wall paint and wall tile</p> <p><i>Resolution:</i> Direction is to stay with the original plan but SM to follow up with Principal on the resolution from MDT.</p> | Closed | |
| 02/20/08 – 03 | <p>HES request for cameras</p> <p><i>Resolution:</i> Principal requests cameras.....direction is to add to the list of additional needs at the completion of Bond work.</p> | GCISD | |
| 02/20/08 – 04 | <p>Explain what is being provided in the renovation for the OPC line item in admin for emergency lighting in hallways</p> <p><i>Resolution:</i> Per Romine design, there shall be standard 2x4 lay-in fluorescent fixtures</p> | Closed | |

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| | <i>with battery backup ballast throughout the building for emergency lighting. When power is lost to the building, a code dictated number of fixtures will remain "on" for approximately one hour.</i> | | |
| 02/20/08 – 05 | <p>Did Huckabee issue the addendum for admin/finance to include: eliminate 3rd project room door, add electrical outlets for equipment in mail room above counter and add counter in mail room</p> <p><i>Resolution:</i> <i>Addendum 1 included the elimination of the 3rd Project Rm door. Will add counter on one side cab underneath, base cab & upper to room 170, and power for dishwasher to Addendum #2. Also, change the scheduled Carpet to VCT in the Project Room.</i></p> | Closed | |
| 02/20/08 – 06 | <p>Status of data drops, electrical outlets and cable connections plan for admin/finance</p> <p><i>Resolution:</i> <i>Len C. indicated that the technology plan has been re-reviewed by the district and changes have been incorporated into the plan for BP-6.</i></p> | Closed | |
| 02/20/08 – 07 | <p>See bronze exterior rendering of administration entrance</p> <p><i>Resolution:</i> <i>Len C. presented an example of the sign that will be installed at the Admin Building – Approved</i></p> | Closed | |
| 02/20/08 – 08 | <p>Clarification of color scheme for admin/finance renovation; ex: each office to have three walls of field color and one of accent color; hallway schemes?</p> <p><i>Resolution: (Based on Meeting w/ Paula B. 2-29-08)</i></p> <ul style="list-style-type: none"> - Change the carpet color from Mannington, Lateral Thinking II, Association to Mannington, Lateral Thinking II, Acknowledge - Change the green accent paint from Pittsburgh Paints, Smoky Emerald, 402-6 to Pittsburgh Paints, Thyme Green, 510-6 - Colored floor plan of all accent walls was given to Paula. The only change made was to delete the accent wall in Dr Wagoner's office, since she will be keeping her vinyl. <p><i>Everything else is to remain as is. The above changes were put in the addendum dated Tuesday, March 4th.</i></p> | Closed | |
| 02/20/08 – 09 | <p>Reconsider teal wall paint color that doesn't seem to match the carpet</p> <p><i>Resolution:</i> <i>See item #08 above.</i></p> | Closed | |
| 02/20/08 – 10 | <p>Consider switching one of the accent colors for the field color and make the field color an accent</p> <p><i>Resolution:</i> <i>See item #08 above.</i></p> | Closed | |

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| 02/20/08 – 11 | Admin/finance renovation calls for 208 voltage in two wiring closets but not the third one. <i>Resolution:</i> <i>This item has been included in the construction documents.</i> | Closed | |
| 02/20/08 – 12 | Who is providing the APC UPS for the admin/finance buildings? <i>Resolution:</i> <i>This item will be procured during the course of construction of Bid Package 6 via allowance. An allowance is included in the project.</i> | Closed | |
| 02/20/08 – 13 | Who will remove room/name wall signs and frames in administration? <i>Resolution:</i> <i>Hunt to remove and re-install signs – District to make the signs for the project and deliver to Hunt at the proper time. Valerie S. to get sample frame colors for the group to review.</i> | GCISD | |
| 02/20/08 – 14 | District to provide new signs in new color (need color sheet); PB to determine if frames will be reused or replaced with new due to color (need frames colors) <i>Resolution:</i> <i>See item #13.</i> | GCISD | |
| 02/20/08 – 15 | Need plans with rooms labeled and numbered for making the signs <i>Resolution:</i> <i>GCISD to identify room numbers to be used.</i> | GCISD | |
| 02/20/08 – 16 | Board room seating relocation and replacement (color of tile in PDEC SAC area) <i>Resolution:</i> <i>The consensus was that the chair color would not work at PDEC. Need to review this again at a later date.</i> | GCISD | |
| 02/20/08 – 17 | PDEC work schedule and new completion date <i>Resolution:</i> <i>Hunt Construction delivered a date of June 26, 2008 for completion of the PDEC which is a concern for the District. It was noted again that elapsed time during which changes were made to the original documents is causing the completion date to move out to the 26th. Huckabee's review of the submitted revised schedule is that it could be adjusted somewhat but Hunt is unwilling to do so, siting delivery of equipment and submittal review as tasks that take a long time to complete.</i> <i>Jan. 9th on Admin – Owner Move-in, Punch 12.22.08</i> | HUNT GCISD | |
| 02/20/08 – 18 | Bridges needs to announce the location of Target classes for summer and we need to plan when they and VISTA will move-in along with | | |

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| | <p>administration</p> <p><i>Resolution:</i> <i>Target classes to be held at CTMS per MDT.</i></p> | GCISD | |
| 02/20/08 – 19 | <p>Update quotes from Move Solutions – decide whether to request interest earnings from trustees for these services</p> <p><i>Resolution:</i> <i>Scott M. has secured a quote of \$354,790 for Bid Package 6 facilities. The MDT discussed the potential for utilizing funds from interest-earned. Paula B. to request this approval from the Board.</i></p> | Closed | |
| 02/20/08 – 20 | <p>Requesting bond monies to fund the purchase of hardware and software for visitors to schools</p> <p><i>Resolution:</i> <i>GCISD will make a request to use interest earnings to fund this request.</i></p> | Closed | |
| 02/20/08 – 21 | <p>Location of displaced campus administrators and copiers for summer</p> <p><i>Resolution:</i> <i>HES to Bransford, Cannon to Timberline, Dove to Silverlake, GMS to CTMS, GES to Bransford,</i></p> | Closed | |
| 02/20/08 – 22 | <p>Registration for CHHS, GHS and GMS this summer (location)</p> <p><i>Resolution:</i></p> | | |
| 02/20/08 – 23 | <p>Timberline carpet order for library</p> <p><i>Resolution:</i> <i>Reported that the carpet will not be in @ Spring Break. Order process was not prompt. Working with Hunt to see if there can be any improvement in the schedule. At this point, subcontractors are in disagreement of who is at fault. Hunt's job to work this out and make a determination. Huckabee to send notification letter to Hunt.</i></p> | HUNT HA | |
| 02/20/08 – 24 | <p>CHHS storm water permit</p> <p><i>Resolution:</i> <i>Huckabee to issue letter to Hunt for them to close this out and settle up with the District.</i></p> | HUNT HA | |
| 02/20/08 – 25 | <p>Hunt letter regarding SB 324 (Owner information and statement of funds)</p> <p><i>Resolution:</i></p> | open | |
| 02/20/08 – 26 | <p>Landscaping subcontractor</p> <p><i>Resolution:</i></p> | | |

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| 02/20/08 – 27 | CTMS sidewalk request <i>Resolution:</i> <i>The MDT indicated to wait and add this request to the list of Bond Requests</i> | GCISD | |
| 02/20/08 – 28 | CES sidewalk request <i>Resolution:</i> <i>Scott M. proposed sidewalk locations. Look at doing the work \$22,620.00 from Scott. Fence/small retaining wall/move irrigation main line is what's involved with this proposal.</i> | GCISD | |
| 02/20/08 – 29 | Missed 208 voltage for MDF at CES for the UPS <i>Resolution:</i> <i>Location was identified in an Addendum – Issue resolved.</i> | Closed | |
| 02/20/08 – 30 | Status of CES OVC connection work <i>Resolution:</i> <i>Per Dr. Hunnicutt – Work nearing completion. Training in the work at this time.</i> | GCISD | |
| 02/20/08 – 31 | Status of carpet order for Timberline library <i>Resolution:</i> | | |
| 02/20/08 – 32 | Did we sample/test the concrete at Bear Creek and Timberline over the long weekend <i>Resolution:</i> <i>Carpet is here for BCES and will be installed over Spring Break.</i> | HUNT | |
| 02/20/08 – 33 | Status of Timberline access control project <i>Resolution:</i> <i>It was reported that the issue is currently being worked on and should be resolved by Friday. Valerie to report back to the MDT.</i> | GCISD | |
| 02/20/08 – 34 | Status of card access installation at ISC <i>Resolution:</i> <i>Per Valerie S. – Card Access at ISC is up and running at this time.</i> | Closed | |
| 02/20/08 – 35 | Status of closing bid packages 2 and 3 <i>Resolution:</i> | HUNT HA | |
| 02/20/08 – 36 | Did Lane, Valerie and Scott receive the project manuals for bid package 6 to review the specifications for the technology section <i>Resolution:</i> | Closed | |

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| | <i>Yes, all manuals have been delivered.</i> | | |
| 02/20/08 – 37 | Information about directional signs <i>Resolution: Scott M. to review/evaluate signage at all facilities for BP-6</i> | GCISD | |
| 02/20/08 – 38 | TAB report for OCT and work progress <i>Resolution: Per Hunt Construction – Complete report in two weeks (3.4.08)</i> | HUNT | |
| 02/20/08 – 39 | Are all Johnson Controls punch list items complete including GHS <i>Resolution: Down to the programming portion in District's main office – nearly complete.</i> | HUNT | |
| 02/20/08 – 40 | Review district-wide line item for painting parking lots and fire lanes two years for \$90,000 <i>Resolution: \$29,220 as submitted by Scott M. One-time at all school facilities. First pass by this summer.</i> | GCISD | |
| 02/20/08 – 41 | Status of projector project from Lane <i>Resolution: Project will start next week as soon as background checks are complete. Schedule is not complete at this time, Lane Hunnicutt.</i> | GCISD | |
| 02/20/08 – 42 | CTMS band instruments update – the district-wide inventory did not find the instruments and the campus needs them for students they have and/or will have in fall 2008 (\$24k +) – fund from equipment money <i>Resolution: Equipment inventory did not identify the missing equipment, purchase will be made with FFE bond funds, Paula Barbaroux.</i> | Closed | |
| 02/20/08 – 43 | Request for additional work at CHHS – Will we place all of these on the list? <i>Resolution: Tabled for next meeting.</i> | GCISD | |
| 02/20/08 – 44 | CMS awning replacement after damages from ABF freight; email 2/5/08 that ABF was paying within five business days; has the work been ordered? <i>Resolution: District received the check yesterday for \$18,000.00 Will utilize Avadek as single source vendor to get the remedial work completed.</i> | Closed | |
| 02/20/08 – 45 | Request from City of Colleyville for dedication of 6,700 square feet of right-of-way at CMS and PDEC properties for Bogart improvements | GCISD | |

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| | <p><i>Resolution:</i> MDT ok with this proposal. Will be on the March Board Agenda for final approval.</p> | | |
| 02/20/08 – 46 | <p>One-year warranty lists for Bear Creek and Timberline Enrichment (I still haven't received them); what is the status of the warranty work</p> <p><i>Resolution:</i> Submitted today.</p> | Closed | |
| 02/20/08 – 47 | <p>Receive updated potential surplus report from Gary (just give to Paula and Scott for now); no need to discuss at this time</p> <p><i>Resolution:</i> Submitted today.</p> | Closed | |
| 02/20/08 – 48 | <p>Construction experience feedback session (planning)</p> <p><i>Resolution:</i> Paula B. requested MDT's thoughts on having campus Principals comment on the entire construction process. Will discuss at the next meeting.</p> | GCISD | |
| 02/20/08 – 49 | <p>Review Jim's information for the use of administration portable buildings</p> <p><i>Resolution:</i> Ramps will be inspected for needed repairs. Jim Chadwell will send a detailed plan of programs using the buildings next year.</p> | GCISD | |
| 02/20/08 – 50 | <p>Acquire cost estimates to add "man-traps" and buzzer systems or secured entrances to the front of elementary schools that do not have secured access</p> <p><i>Resolution:</i> Scott M. to give us the campuses to review. Huckabee was asked to review this situation on an individual case-by-case basis. Only elementary schools.</p> | HA | |
| 02/20/08 – 51 | <p>Next time – Huckabee's estimate for class room addition to Cannon</p> <p><i>Resolution:</i> A plan and cost estimate was presented TODAY. The group wanted some time to review it and make a determination as to how to fund this potential project.</p> | GCISD | |