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Meeting No. 57

Meeting Minutes

Master Design Team Mtg

Project Name: GCISD 2005 Bond Program
Owner: Grapevine-Colleyville I.S.D.
Location: Grapevine, Texas
Project No: 1550-01
Subject: Master Design Team Meeting
Present @ Mtg. :
Distribution:
Submitted By: Gary L. Rademacher, AIA

Date of Meeting: Thursday, March 13 2008
Time of Meeting: 9:00 a.m.
Place of Meeting: GCISD Facility Services Conf. Rm.

Date of Report:

AGENDA ITEMS:

Item	Items of Discussion	Ball In Court	Status
03/13/08 01	<p>Update regarding proposals and costs for bid package 6</p> <p><i>Resolution:</i> Numbers came in yesterday. Per Hunt, the coverage was decent but not heavy. Printing numbers were down in comparison to the previous bid packages but a lot of subs are utilizing the 1-square-foot on-line service .next Thursday wrap up meeting with Hunt.</p>	HUNT	
03/13/08 02	<p>Swim center filtration system review by consultant and cost estimate</p> <p><i>Resolution:</i> Pool consultant from Aquatic Design indicated that the existing system did need to be replaced and submitted alternate specifications for improved filtration system. Specification was issued in Addendum 3.</p>	closed	
03/13/08 03	<p>Update regarding Gary and Len s conversation with Hunt regarding PDEC schedule (punch 6/2/08 and owner move-in 6/26/08). How long will Finance and Purchasing be able to stay in the Timberline classrooms and office?</p> <p><i>Resolution:</i> Hunt is not coming off their original construction schedule. After many meetings with Huckabee and Hunt, the date for completing the work is not going to change according to Hunt. Finance and Purchasing to move on the original schedule. Timberline ES is on the same time frame as the original schedule. Scott to coordinate with Patti and Hank on all moving operations.</p>	closed	
03/13/08 04	<p>Discuss electrical and data needs for vacant office next to Education Foundation for temporary copy/mail room when Finance and Purchasing move into the building from the ISC</p> <p><i>Resolution:</i> District requesting this room be outfitted with power and data for a</p>	closed	

	temporary copy and mail room. Scott s group will take care of the work outside of Hunt s contract.		
03/13/08 05	<p>Clarification of color scheme for admin/finance renovation; ex: each office to have three walls of field color and one wall of the accent color hat box brown; carpet changed; green accent color changed; hallways are all ponytail color except behind reception and in the administration/athletics/sped areas; green is accent wall in conference rooms and the exception areas</p> <p><i>Resolution:</i> Notes below are from meeting 56 with one addition: The Ponytail color <u>is</u> behind the reception desk for reasons of contrasting color with the District s logo. This was explained and approved by the MDT.</p> <p><i>Resolution: (Based on Meeting w/ Paula B. 2-29-08)</i> <ul style="list-style-type: none"> - Change the carpet color from Mannington, Lateral Thinking II, Association to Mannington, Lateral Thinking II, Acknowledge - Change the green accent paint from Pittsburgh Paints, Smoky Emerald, 402-6 to Pittsburgh Paints, Thyme Green, 510-6 - Colored floor plan of all accent walls was given to Paula. The only change made was to delete the accent wall in Dr Wagoner's office, since she will be keeping her vinyl. <p>Everything else is to remain as is. The above changes were put in the addendum dated Tuesday, March 4th.</p> </p>	closed	
03/13/08 06	<p>Clarification of updates for the studio; flooring should not be carpet; request for curtain</p> <p><i>Resolution:</i> Referring to the Video Production Studio in the Administration Building, the following changes shall be incorporated into the project:</p> <p>GCISD to outfit this room with curtain. Hunt shall provide chromogreen paint, (location as directed by Owner) and provide black VCT in lieu of carpet in this room. Issue Post-Bid Addendum.</p>	GCISD HA	
03/13/08 07	<p>Need administration/finance plans with rooms labeled and numbered for making signs; still waiting on sign and frame colors from Valerie</p> <p><i>Resolution:</i> Scott M. is working on this item at this time and will revisit with Paula B once complete. Valerie S. has the color samples today.</p>	GCISD	
03/13/08 08	<p>Was a letter sent to Hunt regarding the carpet issue at Timberline and has any action occurred since?</p> <p><i>Resolution:</i> Yes. Paula B. and Scott M. were copied originally on this letter.</p>	closed	

03/13/08 09	<p>Would like to understand why the issue with the landscaping subcontractor is delaying closing bid package 2? GCISD has paid Hunt for the work.</p> <p><i>Resolution:</i> Hunt is reconciling numbers right now. The landscaping is not the issue. There are still two Technology issue at rooms 347 & 348, (video wiring, plates, etc.). Item is denied by MDT. Dr. Hunnicutt will take care of this item out of his technology budget. Close-out documents were delivered to GCISD on Monday past. Paula B. trying to get this on the April Board Meeting agenda.</p>	GCISD	
03/13/08 10	<p>Are we still on schedule to close bid packages 3 and 4 this month? District board agenda review is Monday, March 24.</p> <p><i>Resolution:</i> At this point, it doesn't appear so. Hunt is being pushed right now and we need confirmed numbers, closeout docs, etc ..</p> <p>04.14.08 need to have this finalized.</p>	HUNT/ HA	
03/13/08 11	<p>Status of CES OVC connection work from Lane.</p> <p><i>Resolution:</i> Minor work and adjustments yet to be completed. Dr. Hunnicutt to check status on this item today and report back to the group.</p>	GCISD	
03/13/08 12	<p>Status of Timberline access control project from Valerie.</p> <p><i>Resolution:</i> Spring Break per Valerie S.</p>	GCISD	
03/13/08 13	<p>Do we still have issues concerning directional signs?</p> <p><i>Resolution:</i> Tabled issue until next meeting.</p>	GCISD	
03/13/08 14	<p>Update TAB report and work progress for OCT</p> <p><i>Resolution:</i> Issue still on-going. The TAB process is a lengthy process due to the methodology of testing, analysis, re-testing, etc. Scheduled to be complete by Friday 03.14.08.</p>	HUNT/ HA	
03/13/08 15	<p>Are the programming points for Johnson Controls complete?</p> <p><i>Resolution:</i> Not complete yet. Scott M. has meeting with Johnson Controls Friday, 03.14.08 to finalized.</p>	GCISD	

03/13/08 16	<p>Status of projector project from Lane</p> <p><i>Resolution:</i> Spring Break per Dr. Hunnicutt at TES, SLES, and GHES</p>	GCISD	
03/13/08 17	<p>Will we have the agreement for a permanent easement from Colleyville in time for the board packet this month?</p> <p><i>Resolution:</i> Per Scott M., this issue is in progress with the City of Colleyville. The easement is in regards to the proposed roundabout traffic feature at Bogart and Pleasant Run.</p>	GCISD	
03/13/08 18	<p>Scott was going to review the work product/application of paint for a vendor proposed to do parking lot painting and fire lane striping. Will work occur this summer?</p> <p><i>Resolution:</i> Per Scott M., this is in progress to do the parking lots this summer.</p>	GCISD	
03/13/08 19	<p>CTMS exit road; we told the Board it would be left-turn only Also, the BOT requested we review the figure 8 flow of traffic within the site as it is difficult to navigate and cross traffic several times; parents are dropping students off on Pool Road to avoid the one-site traffic</p> <p><i>Resolution:</i> The consensus is unclear whether or not the BOT was told that this road would be a left-turn out only. Planning documents indicate discussion with the City that required the road to eliminate a right-turn IN due to the lack of de-celeration lane being provided off of Pool Road. Also, the City did not want a left-turn IN from Pool, south bound which the design honored. Scott M. to look at the one-way issue on-site after Spring Break and report back.</p>	GCISD	
03/13/08 20	<p>Patron request for GCISD to pass a resolution to only purchase cement from clean or green cement plants as other local government entities have done; set-up presentation from Jim Schermbeck with Downwinders At Risk 806.787.6567</p> <p><i>Resolution:</i> Paula B. explained that the City of Arlington has recently passed a resolution for any publicly funded project utilize what is being referred to green cement . Green cement is cement that is produced from processing plants that utilize a dry-processing kiln that meets certain strict regulations for emitting toxins into the atmosphere. Mr. Jim Schermbeck with Downwinders AT Risk will be giving a presentation on April 30, 2008 @ 9am at GCISD. Huckabee is asked to attend. Also, it was discussed that it is unclear what the cost impact would be to require contractors to abide by a project specification restricting them to the purchase of green cement.</p>	GCISD HA	

03/13/08 21	<p>Prepare cost estimates to add secured entrances and/or man-traps with buzzer systems to the front entry of all elementary schools that do not have secured access</p> <p><i>Resolution:</i> After review, it appears that CAN will need additional doors priced. Huckabee to price this item.</p>	HA	
03/13/08 22	<p>Huckabee s revised estimate for classroom additions to Cannon because the escalation will be longer than eight months (previous estimates were: 6 classrooms for older elementary students, restrooms, storage and all fees, permits, consultant costs \$1.5 million; for 4 classrooms it was \$1.061 million)</p> <p><i>Resolution:</i> Request is to escalate out 12 and 18 months December and June cost.</p>	HA	
03/13/08 23	<p>There was a question about extending the exterior walkway at Cannon around the building?</p> <p><i>Resolution:</i> Referring to the Building Addition. Huckabee to provide preliminary pricing and potentially add to the cost of the project.</p>	HA	
03/13/08 24	<p>We must estimate and add costs for furnishings; I requested this information from Danette for the end of the month</p> <p><i>Resolution:</i> Danette is working on this item right now.</p>	GCISD	
03/13/08 25	<p>GHS request to add red railing to the side of the road where visitors parked cars on the property damaging sprinklers</p> <p><i>Resolution:</i> Direction is to wait until the end of the bond to consider this item.</p>	GCISD	
03/13/08 26	<p>Did Len make contact with Hunt about the outstanding CHHS storm water permit the District paid-off? Reimbursement?</p> <p><i>Resolution:</i> Item closed out per Len and Michelle. Paula B. wants the \$100.00 back that the District paid. GCISD to work this out with Hunt.</p>	GCISD HUNT	
03/13/08 27	<p>Hunt letter regarding SB 324 for BP 6. SB 324 held general contractors were not obligated to subcontractors for payment until the general contractor has received payment for its work from the owner. We will issue the letter they have requested after approval of the GMP for BP6.</p> <p><i>Resolution:</i> No action required.</p>	Closed	

03/13/08 28	<p>Demographer report compared to capacity data per campus</p> <p><i>Resolution: PB forwarded info on Capacity and Enrollment comparison. TES needs to be looked at again and maybe differently. Student/Teacher ratio needs to be looked at because the info indicates that the portable bldgs could go away .</i></p> <p><i>Need to adjust the spreadsheet (note 3) student capacity should be 17:1, for Pre-K @ ISC Bldg = 68 in lieu of 88.</i></p> <p><i>Possible addition of Pre-K students MAY affect the facility capacity of the District s buildings. Need to keep our eyes on this and anticipate the need far enough in advance.</i></p> <p><i>PB to re-do the Capacity & Enrollment spreadsheet with a 5 year number and a 10 year number.</i></p> <p><i>From a technology standpoint, TEA is moving toward a 1:1 computer to student ratio which may call for additional space for computer labs. Mobile labs are popular but the lab space is what (elementary) schools prefer.</i></p>	GCISD	
03/13/08 - 29	<p><i>GHS, Campus purchase replacement uniforms from the missing items report , actual purchase was for more them original report. They did not follow proper procedures for the purchase . Request to reimburse was denied.</i></p>		
03/13/08 - 30	<p><i>PDEC electrical needs are under evaluation we have 2 options under review presented by Huckabee. Len will issue an RFP to Hunt for actual cost.</i></p>		
03/13/08 - 31	<p><i>Request by GHS to relocate the office door for his assistant. Paula will add to the list of expenditures when the bond is complete.</i></p>		
03/13/08 - 32	<p><i>GHS, Room 038 requested additional lighting for the room, Scott will handle using district staff.</i></p>		
03/13/08 - 33	<p><i>In the new gym the smoke detector needs replaced with a heat detector. The pop corn machine is going into alarm. Scott will replace with operation budget for facility Services.</i></p>		
03/13/08 - 34	<p><i>CES, Requested change of location for the computer work station in the computer lab for \$ 2352.00 Approved by MDT.</i></p>		