



## Meeting Minutes

## Master Design Team Mtg

<b>Project Name:</b>	GCISD 2005 Bond Program	<b>Date of Meeting:</b>	Thursday, July 24, 2008
<b>Owner:</b>	Grapevine-Colleyville I.S.D.	<b>Time of Meeting:</b>	8:45 a.m.
<b>Location:</b>	Grapevine, Texas	<b>Place of Meeting:</b>	GCISD Facility Services Conf. Rm.
<b>Project No:</b>	1550-01		
<b>Subject:</b>	Master Design Team Meeting		
<b>Present @ Mtg. :</b>	Scott M., Paula B., Dr. Hunnicutt, Jim Chadwell, Steve T., Valerie S., Len Caddell, Gary R.		
<b>Distribution:</b>			
<b>Submitted By:</b>	Gary L. Rademacher, AIA	<b>Date of Report:</b>	<b>8.4.08</b>

### AGENDA ITEMS:

Item	Items of Discussion	Ball In Court	Status
07/24/08 – 01	<b>GMS Flooring</b> <i>Resolution:</i> Plastic floor protection has buckled the floor tile during renovation operations. Floor needs to be replaced. SM getting pricing for new flooring. Roughly 8,000sf at approximately \$3.00/sf. Requested that no teacher meetings to take place in this area. Len to get pricing and report back.	GCISD / HA	
07/24/08 – 02	<b>GHS – Roofing Issue</b> <i>Resolution:</i> SM reported that there is approximately 14,000 sf of roofing still remaining to be performed by Hunt's roofing contractor. With existing discrepancies with this contractor and history of damaging work within the building in the past, SM is recommending pulling out this portion of the work, getting a credit, and potentially putting the work into Bid Package 7. District to seek an estimate from the roofing consultant for this work. Approved by MDT.	GCISD	
07/24/08 – 03	<b>PDEC Building Numbers</b> <i>Resolution:</i> SM requested numbers be provided for the new PDEC facility. DFW Signs is the company providing the quote and signage for \$224.00. Approved.		
07/24/08 – 04	<b>PDEC Technology Meeting</b> <i>Resolution:</i> July 1 original punch list generated. Majority of the items have not been taken care of as yet. Hunt working on these items now.	Hunt	
07/24/08 – 05	<b>Cannon Elementary School – Play Structure</b> <i>Resolution:</i> Scott M. presented a new layout for the proposed new playground	GCISD	

	structure which is approximately \$95k. Not in contract or the budget originally given to the District. Direction is for SM to get this accomplished outside the construction contract in order to save money.		
07/24/08 – 06	<b>Update on all projects</b> Resolution: Len C. and Scott M. gave the group an update on all of the current projects under construction. Headed for a smoother opening day than last summer, all projects appear to be on schedule and will be complete and ready for the District to begin moving back into the spaces as scheduled. Contractors to be out of the buildings this Sunday night, 7.27.08. Final cleaning operations to begin the following Monday.		
07/24/08 – 07	<b>OVC for New CES</b> Resolution: Complete!		
07/24/08 – 08	<b>Cannon Elementary School – Secured Entrance</b> Resolution: Direction was given to the design team to add the secured entrance RFP from Hunt’s original scope to the new Bid Package 7 documents. Delete from Hunt’s pricing exercise.	HA	
07/24/08 – 09	<b>Cannon Elementary School – Security Cameras</b> Resolution: Direction was given to Huckabee to add a security camera to the exterior door at the new addition on the north elevation. Utilize an upgraded lens for picking up the new playground structure. Additionally, direction was given to add a security camera to cover the adjacent parking lot to the west.	HA	
07/24/08 – 10	<b>Cannon Elementary School – Floor Plan Change</b> Resolution: Direction was given by the MDT to Huckabee to change the ramp in the new corridor to a combination ramp/stair. It was noted that this plan change comes late in the stage of the production of construction documents and that close coordination with consultants would be vital. The plan change will be made and incorporated.	HA	