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Meeting No. 66

Meeting Minutes

Master Design Team Mtg

Project Name: GCISD 2005 Bond Program
Owner: Grapevine-Colleyville I.S.D.
Location: Grapevine, Texas
Project No: 1550-01
Subject: Master Design Team Meeting
Present @ Mtg. :
Distribution:
Submitted By: Gary L. Rademacher, AIA

Date of Meeting: Thursday, August 21, 2008
Time of Meeting: 8:45 a.m.
Place of Meeting: GCISD Facility Services Conf. Rm.

Date of Report:

AGENDA ITEMS:

Item	Items of Discussion	Ball In Court	Status
08/21/08 – 01	<p>Dove ES – Flooring Issues <i>Resolution:</i> Existing corridor floors have been slightly damaged through construction. Floor protection was placed by Hunt but wasn't maintained throughout construction. District has brought out its own cleaning crew to do some additional cleaning. Question is whether or not to put down new VCT flooring where the heaviest traffic areas are now in the building. PB would like to see the District replace corridor flooring during breaks and long weekends throughout the year. Also, she feels like eventually, all classrooms would need to be replaced but doesn't want to disrupt the staff and teachers at this time. Direction is to move forward with a plan to accomplish the work utilizing GCISD selected flooring contractor. Also, direction is to look at replacing the quarry tile at the main entrance at some next summer, (Also Timberline).</p>	GCISD /HA	
08/21/08 – 02	<p>Discussion of Contractor Email <i>Resolution:</i> The email that SM received from an anonymous person concerning a contractor bidding on BP-7 was discussed. HA has reviewed this and offered an opinion that it comes from a potential disgruntled subcontractor on a particular project. HA will review and check references as part of the normal procedures once General Contractors have submitted their proposals.</p>	HA	
08/21/08 – 03	<p>Playground Structure @ Cannon ES <i>Resolution:</i> Originally reported an estimate of \$95k for a new structure. SM has received two proposals, one for \$64,108 and the other for \$66,481. Tim Sutton has seen the layouts and agreed to go with either one. BP-7 will address the demolition of existing playground structure in the plans and will salvage equipment at the District's direction. MDT approved proceeding with the traditional layout.....(\$66,481), to be installed by Little Tykes through the District.</p>	GCISD	

08/21/08 – 04	<p>Post Construction (BP-6) Inventory – Report</p> <p><i>Resolution:</i> SM gave a report to the group today. Need to send out another notice to campuses to provide reports on inventoried items. No inventory from GHS as yet. All other schools met the deadline for reporting. The book containing the inventory information for this summer’s work is significantly smaller than previous bid packages. Most of the items in Scott’s opinion are due to moving in and out of the buildings.</p>		
08/21/08 – 05	<p>School Opening Update</p> <p><i>Resolution:</i> SM gave an update to the group that all schools are in great shape from the summer work and will be ready to open on-time. All major systems are operational and are still being monitored each day. Test & Balance operations will be on-going through the fall.</p>		
08/21/08 – 06	<p>CHHS Doors – Update</p> <p><i>Resolution:</i> Len C. updated the group on the doors that were not the right size. The contractor will be re-ordering all of the affected doors. HA has asked the contractor to produce a schedule of particular doors that will be replaced so that everyone’s aware of when the building will be open and worked on.</p>	HUNT/ HA	
07/24/08 – 07	<p>Bid Package 7 Update</p> <p><i>Resolution:</i> GR reminded the group that the Pre-Proposal Conf will be held today at 2pm. To date, there are six General Contractors who have picked up plans to look at. The Proposal Opening is scheduled for Thursday September 4, 2008 at 2pm.</p>		
08/21/08 – 08	<p>Technology Cabling</p> <p><i>Resolution:</i> Dr. Hunnicutt is requesting test results for data drops in all projects. There is some thought that all drops are not being properly tested. Len C. indicated that indeed all drops are being tested as he’s seen Lone Star’s plan and testing documentation. All of the completed reports for closed out projects are in the Close Out Documents already submitted to GCISD. Bid Package 6 information is forthcoming once all work has been punched and completed. PB asked Len C. to provide an update each evening on where we stand with technology items at BP-6 campuses.</p> <p>Len reports that all data test reports will be complete and submitted tomorrow, Friday 8.22.08. Communication Concepts is the subcontractor that will test the audio and coax cabling when the District’s systems will be up and running.</p>		
08/21/08 – 09	<p>PDEC – Existing PA System</p> <p><i>Resolution:</i> It was noted that the PA system at the PDEC is not capable of being partitioned off to make separate announcements to Bridges, Vista, etc. HA to look at options.</p>	HA	
