

Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT

4521 South Hulen, Suite 220
 Fort Worth, Texas 76109
 ph 817.377.2969
 fx 817.377.2303
www.huckabee-inc.com



Meeting No. 7

Meeting Minutes

Master Design Team Mtg

Project Name:	GCISD 2005 Bond Program	Date of Meeting:	Thursday, January 5, 2006
Owner:	Grapevine-Colleyville I.S.D.	Time of Meeting:	8:15 a.m.
Location:	Grapevine, Texas	Place of Meeting:	GCISD Facility Services Conf. Rm.
Project No:	1550-02A, 1550-03A		
Subject:	Master Design Team Meeting		
Present @ Mtg. :	Dr. Waggoner, Paula Barbaroux, Scott Monaghan, John Allison, Valerie See, Doug Bensen, Gary Rademacher		
Distribution:			
Submitted By:	Gary L. Rademacher, AIA	Date of Report:	

AGENDA ITEMS:

Item	Items of Discussion	Responsibility	Due Date
01/05/06 - 01	Review CHHS Parking Lot Design RESOLUTION: The MDT reviewed and accepted the conceptual layout of the proposed new parking lot at CHHS. Additional comments were as follows: <ol style="list-style-type: none"> 1. Work to keep the existing school marquee. Landscaping around the marquee will be removed for construction activities. New landscaping at the marquee is to be designed within the parameters of the budget. 2. Relocate existing trees to islands of the new parking lot. 3. MDT directed Huckabee to meet with Robin Ryan, Principal, to determine any additional requirements of the proposed new layout. 		
01/05/06 - 02	Review CMS Brown Gym Seating Revision RESOLUTION: The MDT reviewed the proposed new layout of the Brown Gym and accepted the plan. Additional comments were as follows: <ol style="list-style-type: none"> 1. Approved the layout with 200 seats. 2. Approved the court layout with 2 ½ clear floor space at the perimeter boundary line on the North and South sides of the court. 		
01/05/06 - 03	BCES Existing Classroom / New Classroom Staging RESOLUTION: The MDT was briefed on the issue related to staging of existing classrooms once the new classrooms were built and offered the following comments: <ol style="list-style-type: none"> 1. Dr. Waggoner expressed concern that moving teachers and classes around throughout the second semester would be extremely disruptive. 2. Mr. Allison indicated that the District had already pulled the Early Childhood program from the BCES and that there were no other programs that could be relocated for this request. 3. The entire group expressed great concern for the safety and 		

	<p><i>security of the students and teachers if construction were to take place nights and weekends throughout the second semester of the school year.</i></p> <p>4. The group accepted a scenario where construction activities would take place over holidays and official District breaks leading up to summer work.</p> <p>5. HA was directed to secure potential cost implications for Hunt not performing work during the second semester of school and waiting until the summer of 2007.</p>		
01/05/06 - 04	T.A.B. (Testing and Balancing) / Commissioning of new building systems		
	<p>RESOLUTION: The MDT commented as follows:</p> <ol style="list-style-type: none"> 1. Ms. Barbaroux indicated that the District would issue an RFQ for Test and Balance services in-house. 2. With regard to Building Commissioning, the group asked HA to return a relative cost for commissioning the facilities at CHHS, GHS, CMS, and HMS. 		
01/05/06 05	Review TES Library Revision (Plan and Elevation/Perspective)		
	<p>RESOLUTION: The MDT reviewed the new floor plan and sketch of the library entrance and commented as follows:</p> <ol style="list-style-type: none"> 1. The overall layout was accepted with the exception of the Alucobond aluminum fascia panels. 2. A site visit to the school by the group generated a decision to use brick instead of the aluminum panels as presented for the fascia panels of the new addition. 3. Colors from the latest building addition are to be incorporated into the Library addition. A full color presentation will be offered at the 1/19/06 MDT meeting. 		
01/05/06 06	District Storage Building (@ GHS) Restroom		
	RESOLUTION: The MDT reviewed the restroom location layout and approved the plan without exception.		
01/05/06 07	Web Cam for NCES		
	RESOLUTION: The MDT requested a price be submitted by the next meeting.		
01/05/06 08	Indoor Air Quality (I.A.Q.) Baseline Issue		
	RESOLUTION: The MDT directed HA to forego this issue at this time.		