

Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT

4521 South Hulen, Suite 220
 Fort Worth, Texas 76109
 ph 817.377.2969
 fx 817.377.2303
www.huckabee-inc.com



Meeting No. 9

Meeting Minutes

Master Design Team Mtg

Project Name:	GCISD 2005 Bond Program	Date of Meeting:	Thursday, February 2, 2006
Owner:	Grapevine-Colleyville I.S.D.	Time of Meeting:	8:15 a.m.
Location:	Grapevine, Texas	Place of Meeting:	GCISD Facility Services Conf. Rm.
Project No:	1550-02A, 1550-03A		
Subject:	Master Design Team Meeting		
Present @ Mtg. :	Dr. Waggoner, Paula Barbaroux, Scott Monaghan, John Allison, Patti Davis, Valerie See, Doug Bensen, Gary Rademacher		
Distribution:			
Submitted By:	Gary L. Rademacher, AIA	Date of Report:	February 3, 2006

AGENDA ITEMS:

Item	Items of Discussion	Responsibility	Due Date
02/02/06 - 01	CMS Tennis Courts Practice Walls Pricing/Discussion RESOLUTION: After review of several alternate materials and pricing, it was determined not to proceed with this item.		
02/02/06 - 02	Review CTMS s proposed new parking lot and pricing. RESOLUTION: Pricing for the proposed parking lot was submitted to the MDT today. Based on the estimated cost of the parking lot submitted by Hunt Constrution, (approx. \$210,000), Huckabee was directed to proceed with the construction documents and include this as an Alternate Bid Item within the package.		
02/02/06 - 03	Review of outstanding RFI s #26 HMS Science Room Layouts #29 CMS & CTMS Acoustics Standards #31 Food Service / Oven Steamer RESOLUTION: #26 HA awaiting direction based on upcoming field trip. #29 HA to make a determination of existing conditions relative to acoustics standards at the middle schools and CHHS. #31 Meeting to be set with GCISD food service director to review this issue. (Not and RFI but discussed) Technology meeting shall be set by the District and HA. It was suggested that John Allison and Lane Honeycut be involved in this meeting and that detailed notes be taken for the MDT to review.		
02/02/06 - 04	NCES Brief discussion of the T.I.A. (Traffic Impact Analysis) meeting RESOLUTION: Reviewed current status of the meeting last week between GCISD, HA, and I.T.S. Some of the originally proposed language is being revised at this time. City of Colleyville is currently holding on the 8% growth rate compared to the NTCOG s and GCISD s published demographics information of 0-2%. This issue must be		

	<p><i>negotiated with the city and will affect the traffic study analysis in terms of volume flow at intersections.</i></p> <p><i>I.T.S. has been directed to revise their report by 2/15/06.</i></p> <p><i>A proposed meeting with the City of Colleyville will be tentatively set for 2/22/06.</i></p>		
02/02/06 05	<p>Sport Seasons Analysis Track season issue potential scheduling conflict</p> <p>RESOLUTION: MDT tabled this item.</p>		
02/02/07 06	<p>City Permit Fees Who s Paying (mark up)</p> <p>RESOLUTION: MDT prefers at this time to have Hunt handle the city permitting fees, as is typical. HA will review this matter with Hunt.</p>		
02/02/06 07	<p>Sustainability Issue @ NCES</p> <p>RESOLUTION: MDT reviewed a previously sent email that outlined several items for consideration relative to the NCES Sustainability issue. It was determined that the following items are already being designed into the new facility as a standard practice:</p> <ol style="list-style-type: none"> 1. Recycled Carpet Products 2. High-Seer Rated HVAC units, (15-16 seer ratings) 3. Day lighting Features 4. High energy efficiency fluorescent light fixtures 5. Native Plant Materials where applicable 6. Concrete Masonry Units <p>No additional considerations relative to green materials or systems will be addressed at this time unless otherwise directed by GCISD.</p>		
02/02/06 08	<p>MCFI Discussion (Time Permitting)</p> <p>RESOLUTION: MDT reviewed Hunt Construction s estimate of BP#1 and asked that an addendum be issued to postpone the Pre-Bid Conference and the Project Bid Date. HA was directed to meet with Hunt Construction right away to fine tune several of the scope items and estimate numbers to bring them in line with the budget numbers currently in the bond package.</p>		
02/02/06 - 09	<p>Other items discussed at this meeting that were not on the agenda as follows:</p> <ol style="list-style-type: none"> 1. Commissioning and TAB services for the Bond: Rick Romine with Romine, Romine, & Burgess attended the meeting today and provided information relative to Commissioning and Test & Balance services for the HVAC work proposed in the bond. The District s preference at this time is to hire a TAB firm independently and place the oversight duties under Hunt Construction s umbrella. The MDT asked Mr. Romine to provide a proposal for services to prepare specifications and oversight of this item. 2. Furniture Moving Issue: PB continuing to work on this item. Leaning towards performing this in-house but will have more 		

	<p>information at a later date.</p> <ol style="list-style-type: none"> 3. The June 2006 Board Meeting is being moved to the 19th in lieu of the 26th. 4. M/P Stadium Structural Report: A report by Huckabee-Structural was submitted to GCISD regarding noted pre-cast concrete problems at the stadium. The report ultimately determined the need for immediate preventive maintenance for noted structural components. GCISD will handle this item. 5. Roofing Specifications: The MDT directed HA to proceed with the 4-ply built up roof specification for the bond work. The MDT also asked that HA contact Armko to give them a deadline for submission of the analysis of their roof system. 6. The revised color selections for the NCES, TES, and CMS s New Gymnasium were approved today. Further delineation of the patterns and interior amenities will follow during the construction process. 		
--	--	--	--