

Huckabee

ARCHITECTURE | ENGINEERING | MANAGEMENT



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Design Meeting No. 31

Bid Packages 5 & 6

Project Name: Project Design Meeting 31
Owner: Grapevine-Colleyville I.S.D.
Location: Grapevine, Texas
Project No: Phase 2
Subject: Design Meeting
Present @ Mtg. : Scott Monaghan (GCISD Facilities), Darren Clark (GCISD Facilities), Doug Bensen, LG White (Hunt), Dale Simpson, Hunt Estimators (2)
Distribution: **Attendees**
Submitted By: Doug Bensen
Date of Meeting: Wednesday, October 18, 2006
Time of Meeting: 3 pm.
Place of Meeting: Facilities Conference Rm.
Date of Report: 11/1/06

The following summation represents our interpretation of the items discussed at the referenced meeting. Any persons desiring to comment on or correct the minutes are requested to put their comment in writing to the Architect within 10 days of the date of the report. Otherwise the minutes will stand as written.

RECORD OF PROGRAM MODIFICATIONS:

Item	Items of Discussion	Respons.	Due Date

PRIOR BUSINESS:

Item	Items of Discussion	Respons.	Due Date
6.21.06.1	CALENDAR REVIEW <ol style="list-style-type: none"> Hunt & GCISD to coordinate staggered move-in dates for Bid Package 5 & 6 Review schedule for GHS- by section, by trade,takeover schedule by Owner Each bid package will have only 1 specification book developed Each project within the bid package will have separate volumes for submittal to different jurisdictional authorities Maintain CHHS gyms 1,2,4 , dance, & weight room open during 2007 summer. 		
6.21.06.6c	City of Colleyville: <ol style="list-style-type: none"> Still awaiting decision from Chad regarding Plat location line so that Dunaway can finish plat submittal. MDT & GCISD to review. finalizing participation and escrow requirements. Pre-Con mtg complete? Cnr lot Owner adjacent to NCES has raised a concern about the appearance of the outflow pipes. MDT reviewed issue. HA to review options to screen. 		
6.21.06.8	COLLEYVILLE ELEM: <ol style="list-style-type: none"> Submit changes to plan to MDT for direction Hunt provided base bid on roof patch for rooftop units and alternate for variance to do the entire roof 		
8.21.06.01	CHHS <ol style="list-style-type: none"> Attendance Room <ol style="list-style-type: none"> Opening approved. FIRE RATED shutter doors NOT REQUIRED. Provide glass w/ lock. Replace existing gate with motor @ CHHS. Since a new gate is being installed, verify egress @ CHHS sliding gate New Choir Rm.: Verify cabinets to match GHS (length & type) See photos. Review with GCISD . 		

	4. Existing Choir Rm. : no architectural work scheduled		
8.16.06.01	GHS 1. Provide hard clg (fire rated) in electrical portion of storage room @ Gym #2. Extend walls to deck or provide rated ceiling. Bert Barnes to submit revised plan to HA. 2. Kitchen addition: HA to verify ledger angle is ok for new joists; no expansion joint. 3. HA to create cabinet specs that identify the different levels of service for the symbol or note that is located within a room: 1) Replace counter; 2) Replace cabinet faces, door or trim; replace cabinet base or upper.		

NEW BUSINESS:

Item	Items of Discussion	Respons.	Due Date
	Next Meeting: Wed. Nov.1, 2006 @ 3pm		
	Discussion Items:		
	Design Issues: Costs / Estimates Milestone events:		

END OF MINUTES